



# **Professional Ethics Committee (PSB)**

## **Short Terms of Reference**

Version: 1.3



## Purpose

The purpose of this document is to define the specific Terms of Reference relative to the named board or committee. These Short Terms of Reference are intended to be used in conjunction with the ACS Common Terms of Reference which define the general operating parameters common to all representative boards and committees. A copy of the ACS Common Terms of Reference can be found at [www.acs.org.au](http://www.acs.org.au).

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## 1. Role

- a. Promote the value and importance of ethics within the wider Australian, regional and international ICT communities;
- b. Promote and develop ethics policies within the Australian ICT profession;
- c. Develop proposals relating to ethics for government policy where appropriate;
- d. Develop position papers describing ACS policy on ethics, especially its Code of Conduct and Code of Ethics;
- e. Develop and propose relevant codes of conduct, and participate in debates on regulatory and disciplinary matters that relate to ethics;
- f. Advise the Society and the ICT community on 'best practice' in relation to ethics; and
- g. Advise the ACS and other relevant bodies on issues relating to accreditation of ethics in educational institutions at tertiary

## 2. Membership

- a. A Chair appointed by the Management Committee on the recommendation of the VP Membership and Director, PSB;
- b. A Vice-Chair appointed by Management Committee on the recommendation of the ACS Vice President Membership and the Director – Professional Standards Board
- c. Up to 10 (ten) additional ordinary members of the profession who are experts in their respective field representing a diverse mix of industry, academic and governmental experience. appointed by the Management Committee on the recommendation of the VP Membership and Director, PSB;
- d. The Chair of the ACS Disciplinary Committee may attend and speak at any meeting and has the right to receive meeting agendas and minutes; and
- e. The PSB Chair may attend any meeting and assume the role of Chair

## 3. Review

This document is due for review by the Management Committee at its first meeting in 2023; and bMinor changes may be approved by the Custodian, e.g. the correction of typographical or formatting errors.



## 4. Version History

Name	Revision History	Date of Issue	Version
Ian Londish	Initial Draft	3/10/2018	0.1
Nick Tate, Michael Johnson, Michael Wildenauer	Clarifications	7/2/2019	0.2
Ian Londish	Minor editorial changes	12/2/2019	0.3
Helen May	Format changes	04/12/20	1.0
Marc Porltock	Renamed Ethics Committee to Professional Ethics Committee	10/11/2021	1.1
Mandy Watson	Replace reference to PAB with PSB	03/06/2022	1.2
Mandy Watson	Update to committee membership	18/10/ 2022	1.3

## 5. Approvals

Name		Date of Issue	Version
Management Committee		22/2/2019	0.3
Michael Johnson	Director PAB	04/12/20	1.0
Nicolas Tate	Vice President Membership Boards	04/12/20	1.0
Management Committee		17/12/2020	1.0
PSB		17/06/2022	1.2
Jo Dalvean	Vice President Membership Boards	18/10/2022	1.3
Management Committee		26/10/2022	1.3

## 6. Distribution

Name		Date of Issue	Version
Profession Advisory Board	Via SharePoint	4/3/2019	0.3
<a href="http://www.acs.org.au">www.acs.org.au</a>	Governance page	4/3/2019	0.3
Profession Advisory Board & Professional Ethics Committee	Via SharePoint	18/12/2020	1.0
<a href="http://www.acs.org.au">www.acs.org.au</a>	Governance page	18/12/2020	1.0
Professional Standards Board	Via SharePoint	10/06/2022	1.2
<a href="http://www.acs.org.au">www.acs.org.au</a>	Governance page	15/09/ 2022	1.2

## 7. Document Control

Custodian title & e-mail address:	ACS Company Secretary ( <a href="mailto:governance@acs.org.au">governance@acs.org.au</a> )
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<b>Responsible Business Unit:</b>	Governance & Risk
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