



## ACS Accreditation Support Services

See the [ACS Accreditation Website](#) for an Overview of the accreditation scheme and details of its rationale and processes.

ACS Accreditation support is available to providers contemplating accreditation. The process for accreditation is specified in the [Accreditation Manual](#) Volume 1. The preliminary phase of the process involves a self-analysis of the provider and the program based on the accreditation criteria (Accreditation Manual Volume 2). The self-analysis is best driven by drafting an accreditation application (see Accreditation Manual Volume 3).

The support services aim to assist providers in their self-analysis and to provide the guidance necessary to design and construct high-quality programs that may be accreditable. Note that these activities are not pre-requisites for ACS accreditation, nor do they guarantee eventual accreditation. The ACS and its agents will not involve themselves in any way in the engagement as consultants, or actively contribute to program design. In accordance with ISO17024, these services are totally divorced from the accreditation evaluation itself.

The following options are indicative of the support the ACS can provide. They may be tailored by negotiation and bespoke support may also be arranged to suit particular needs. Contact us at [accreditation@acs.org.au](mailto:accreditation@acs.org.au) or +61 (0) 2 9299 3666.

### 1. Program Preliminary Appraisal

The ACS will appoint an ICT higher education expert to undertake an Accreditation Preliminary Appraisal on request for a provider with existing ACS accreditations, or an provider seeking ACS accreditation that has completed a self-assessment.

The ICT higher education expert will review the provider's program design, prepare a report, and advise on the interpretation of accreditation requirements, application preparation, application evaluation and on the accreditation process but will not engage with the work of the provider such as program design, subject curriculum, assessment, staffing, facilities, etc.

Providers with existing programs are expected to liaise with the expert to provide any IT access permissions that may be appropriate and provide digital navigation to assist appraisal.

The expert's role is to help the provider plan an accreditation submission, to identify matters to be resolved before accreditation, to maintain an ongoing relationship with the provider until either the accreditation application is sufficiently advanced for an ACS case manager to be assigned, or the expert decides that the provider is not ready to proceed with an accreditation application.

## 2. Program Design Workshop

This workshop is aimed at the curriculum development team. It will enable the provider to complete a self-analysis and identify corrective actions in readiness for an accreditation application or to support a TEQSA application. The ACS will appoint an ICT higher education expert to present the workshop in conjunction with the provider.

Participants will review and discuss their program design in terms of the following topics, producing a Development Plan with actions to address accreditation criteria.

1. Principles of Design Quality, the practice of authentic Quality Audit
2. Quality Criteria – ACS graduate standards
3. International bodies of knowledge, curricular & skills frameworks
4. Program design for Seoul Accord
5. Program design for occupational alignment
6. Program design for CBoK
7. Professional skills & work readiness
8. Development Plan and preparation for ACS accreditation

## 3. SFIA MasterClass for Degree program

SFIA is a global occupational framework that defines skills and job roles for professionals in the ICT industry.

This is a half-day training course aimed to provide practical understanding of SFIA in the context of mapping your degree course to occupational framework. This is beneficial for course designers, course deliverer and anyone in the practice of delivering a course to broaden their knowledge

The masterclass will be delivered by an ACS fully-certified SFIA consultant either online or on client premises.

### **Masterclass: SFIA, Occupation Frameworks & Higher Education Alignment**

SFIA (Skills Framework for the Information Age) is the world's leading skills framework used by organisations in over 195 countries. At both the individual and organisational level, SFIA provides a tool for identifying skills and developing plans to achieve future skills requirements and occupational outcomes.

Join us for an engaging half-day masterclass exploring the alignment of the **Skills Framework for the Information Age (SFIA)** with occupation frameworks and higher education courses. This session will provide valuable insights into how SFIA supports curriculum design, workforce planning, and professional development.

Key topics include:

- Understanding SFIA and its role in competency-based skills assessment
- Mapping SFIA to occupation frameworks and industry job roles
- Aligning course content and learning outcomes with SFIA levels
- Ensuring higher education programs meet industry skill demands

Ideal for **educators, course designers, workforce planners, and HR professionals**, this interactive session will equip you with the knowledge and practical strategies to integrate SFIA into learning and development pathways effectively.

The course is delivered by ACS SFIA Accredited Consultants, ACS is a SFIA Accredited Partner and Training Partner.

The course is available in-person or virtually. Please email [sfia.skills@acs.org.au](mailto:sfia.skills@acs.org.au) for further information.

## Indicative Fee Schedule

ACS proposes the following fee schedule and service delivery for consideration.

ACS Product/ Service	Description	Amount
<b>1. Program Preliminary Appraisal</b>	<p>ICT higher education expert assistance with preparation for ACS Accreditation</p> <p>Plan an accreditation submission Identify accreditation matters to be resolved Agree forms of evidence Establish digital information access incl legal &amp; IT clearances Complete ACS Accreditation Preliminary Appraisal Checklist</p>	\$3000 (plus GST) for 5 hours
<b>2. Program Design Workshop</b>	<p>A half-day group workshop conducted online or on client premises (subject to location) delivered by an ICT higher education expert</p> <p>Workshop planning &amp; preparation Participant access to pre-reading/reference materials Presentations &amp; workshop facilitation Participants will develop a program design for critique</p>	\$5,000 (plus GST)
<b>3. SFIA MasterClass</b>	<p>A half-day group workshop conducted online (for up to 6 people).</p> <p>A half-day group workshop conducted onsite (for up to 6 people).</p>	<p>\$3000 (plus GST)</p> <p>\$4500 (plus GST)</p>

## Payment Schedule

The following payment structure and timing is proposed.

Payment
<b>Program Preliminary Appraisal fee due at agreement of work, further 5 hours on an ad hoc basis</b>
<b>Program Design Workshop fee due at agreement of work</b>
<b>SFIA MasterClass due at agreement of work</b>

**Products/Services Required**

Please tick required products/services:

<input type="checkbox"/>	<b>1. Program Preliminary Appraisal</b>
<input type="checkbox"/>	<b>2. Program Design Workshop</b>
<input type="checkbox"/>	<b>3. SFIA MasterClass</b>

The proposal as documented is accepted (for the items ticked above) on behalf of:

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by:

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**Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Position**

\_\_\_\_\_  
**Date**

Please forward through copy of signed Proposal/Agreement to [accreditation@acs.org.au](mailto:accreditation@acs.org.au)